

## TERMS AND DEFINITIONS

### Application, admission and registration at Stellenbosch University

Term	Definition
Academic transcript/ academic record	The terms 'academic record' and 'academic transcript' are generally used interchangeably and refer to the same thing. It is a summary of a student's academic performance and progress to date. It lists the modules taken during each academic year, and the marks obtained in each module. An official copy is available in both a printed format on University transcript paper, branded with the University crest, and in a digital format embedded with additional security features.
Admitted	A status on the application portal given when an applicant has received and accepted a final offer on the portal and the University changed the applicant's offer status from 'Final offer accepted' to 'Admitted', enabling the student to register in the programme at the start of the relevant academic year.
Applicant	A person who applies to be considered for admission and if successful, be admitted to and register in a particular academic programme offered by Stellenbosch University for a particular academic year.
Application submitted	A status on the application portal given when applicants have successfully submitted their application by completing all application information and by providing the required substantiating documents.
Application reviewed	A status on the application portal given when an applicant's submitted application has been processed by the University's application team. The reviewed application will then be considered for admission by the officials in the academic department/faculty of the academic programme that was applied for.
Cancelled	Cancelled appears against the 'application status' on the application portal when an applicant or an administrator has cancelled the application to SU.
Conditional admission	The status granted to applicants who have been identified as partially eligible for an academic programme. For <b>undergraduate</b> applicants their final admission will depend on the following: <ol style="list-style-type: none"> <li>1. The applicant has accepted the conditional offer and has done so on time.</li> <li>2. The applicant meets all the admission/selection requirements of the programme before registration</li> </ol>

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	<p>based on their final Grade 12 results (or equivalent) and/or any other requirements of the programme.</p> <p>For <b>postgraduate</b> applicants their final admission will depend on the following:</p> <ol style="list-style-type: none"> <li>1. The applicant has accepted the conditional offer and has done so on time.</li> <li>2. The applicant has submitted their final academic results (not applicable to students currently enrolled at Stellenbosch University).</li> <li>3. The applicant meets all the admission/selection requirements of the specific programme before registration.</li> </ol>
Conditional offer	A conditional offer is issued to an applicant who was identified as eligible for an academic programme, but the applicant must complete a set of final examinations, modules or assignments before the University can make a final decision about whether to admit the applicant. Conditional offers are issued for a particular academic programme for a particular academic year and are not transferrable. Conditional offers can be cancelled if the applicant fails to meet the relevant admission or selection requirements of the programme.
Conditional offer expired	A status given on the application portal when an applicant does not accept or decline a conditional offer by the communicated response date.
Conditional offer issued	A status on the application portal given when a conditional offer letter has been issued to an applicant. The applicant must accept or decline the conditional offer on the portal by a specified date.
Conditional offer pending	The status on the application portal given when an applicant has been conditionally selected for an academic programme, but the conditional offer letter has not been issued yet.
Conditional offer rejected	A status on the application portal given when an applicant has declined the University's conditional offer on the portal.
Degree certificate	A degree certificate is awarded by a higher education institution to show that someone has successfully completed a study programme and has met the requirements of a specific qualification.
Enrolled	The status awarded to an applicant who has successfully registered as a Stellenbosch University student. The individual's

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	status is changed from an applicant to an enrolled student. See 'Registration' further down.
Extended Curriculum Programme (ECP)	Prospective students whose schooling has not prepared them adequately for studying at a university, but who have the potential for successful studies, may gain admission to Stellenbosch University by way of extended curriculum programmes (ECPs), and/or make use of other forms of academic support. ECPs offer alternative academic routes to study successfully in the following faculties: Arts and Social Sciences, Science, AgriSciences, Economic and Management Sciences, and Engineering.
Faculty Campus	A term used on the application and student portal that indicates the faculty in which an academic programme is offered and the campus where the programme/faculty is based. The Stellenbosch Business School and the School of Public Leadership programmes offered at the Bellville Park campus are listed as a 'Faculty Campus', for the management of their applications and registration. Both schools form part of the Faculty of Economic and Management Sciences.
Faculty Selection Committee	This committee is made up of academic, support and administrative staff that consider the applications for a particular faculty's academic programmes. The committee decides whether to approve, waitlist or decline programme applications based on a pre-existing set of admission requirements, selection guidelines and available places in the programme.
Final admission	The status granted to an applicant who has received the University's final offer for a programme and is permitted to register for that programme for a particular academic year. Applicants must accept a final offer before they will be allowed to register and participate in the academic activities in the relevant programme. Final offers are issued for a particular programme for a particular academic year and are not transferrable.
Final offer	A final offer is issued to an applicant who has met all the required admission and/or selection criteria at an undergraduate or postgraduate level, and who is granted approval to register in the relevant programme. Applicants must accept a final offer before they will be allowed to register and participate in the academic activities in the relevant programme. Final offers are issued for a particular programme for a particular academic year and are not transferrable.

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Final offer accepted successfully	A status on the application portal given when an applicant has accepted the final offer on the portal.
Final offer cancelled	A status against the 'offer status' on the application portal given when an applicant has declined the final offer on the portal.
Final offer issued	A status on the application portal given when a final offer letter has been issued to an applicant. The applicant must accept or decline the final offer on the portal by a specific date.
Final offer pending	<ol style="list-style-type: none"> <li><b>When an applicant meets all the admission criteria:</b> The status on the application portal given when SU has finally admitted/selected the applicant to a programme, but the final offer letter has not been issued yet.</li> <li><b>When an applicant has been admitted conditionally but does not meet all the admission criteria yet:</b> Once the conditional offer is accepted, the applicant status will change to 'final offer pending'. Final offers can only be issued once the applicant's final school or university results become available.</li> </ol>
National Senior Certificate (NSC)	The National Senior Certificate (NSC) is the qualification that is awarded to learners who successfully complete grade 12, also known as 'matric', in South Africa. The NSC is a national qualification at Level 4 on the National Qualifications Framework (NQF). It is a standard high school matric qualification in South Africa.
Offer expired	A status given on the application portal when an applicant does not accept or decline a final offer by the communicated response date.
<a href="#">Readmission</a>	Readmission is the process of permitting a student to resume or continue with their studies at the University after academic exclusion based on poor performance. For details on this process, see the chapter on 'Readmission after unsuccessful studies' in the <a href="#">University's General Yearbook (Part 1)</a>
<a href="#">Recognition of Prior Learning (RPL) and Credit Accumulation and Transfer (CAT)</a>	Recognition of Prior Learning (RPL) is a process that recognises knowledge and skills gained through informal or non-formal learning, while Credit Accumulation and Transfer (CAT) is a mechanism for recognising prior formal education. More information can be found in the University's <a href="#">RPL and CAT Regulation</a> .
<a href="#">Registration</a>	The process that converts applicants to students after they have received and accepted a final offer of admission to the University. Students are registered for a specific programme, academic year, and modules, and must be a registered student

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	to participate in academic activities. Students must also reregister every year until they leave SU or graduate.
Selection	The process of evaluating and choosing applicants who have applied for a particular programme based on specified criteria. This process typically involves assessing applicants' academic merit, based on the applicants' school results and/or tertiary results to determine their suitability for admission. Faculties and/or programmes may apply additional non-academic criteria and/or selection tools in combination with the academic merit requirements as published in their selection guidelines.
Student contract	The contract applicants sign with the University upon accepting an admission offer acknowledging their acceptance of all rules of SU, and their acceptance of their responsibility for the payment of all study-related fees. For applicants under 18 years, their parent(s)/guardian(s) must also sign this contract. This contract takes effect as soon as the applicant has signed it. Applicants will not be able to register at the University without a signed student contract.
Transfer student	<p><b>External programme transfer</b></p> <p>Students who were registered at another higher education institution for a formal qualification, but did not complete their qualifications and then continue their studies at SU to either complete the same qualification or study towards a different qualification.</p> <p><b>Internal programme transfer</b></p> <p>A current or former SU student who is/was registered for any academic programme, but did not complete this qualification, and who is now applying to be admitted to a different academic programme at the University. Please refer to the <a href="#">Credit Accumulation and Transfer</a> (CAT) rules for further clarification.</p>
Unsuccessful application	<p>Where an <b>undergraduate application</b> has been considered by SU, but the application is unsuccessful due to one of the following reasons:</p> <ol style="list-style-type: none"> <li>1. The applicant's current results do not meet the <a href="#">minimum requirements</a>.</li> <li>2. The applicant does not meet the programme's selection criteria.</li> </ol>

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	<p>3. The applicant cannot be accommodated because of limited places being available in the academic programme that was applied for.</p> <p>Where a <b>postgraduate application</b> was considered by SU, but the application was unsuccessful due to one of the following reasons:</p> <ol style="list-style-type: none"> <li>1. The applicant does not meet the <a href="#">admission requirements</a> for the programme.</li> <li>2. The applicant does not meet the programme's selection criteria.</li> <li>3. The applicant cannot be accommodated due to limited places being available in the programme they applied for.</li> <li>4. There is no capacity and/or resources available to take the applicant on as a student.</li> </ol>
Unsuccessful	A status on the application portal given when an application has been marked unsuccessful by SU.
Waitlist (undergraduate)	<p>A status awarded to applicants that —</p> <ol style="list-style-type: none"> <li>1. meet the programme's admission requirements, but cannot be offered a place immediately due to limited programme places; or</li> <li>2. meet the programme's admission requirements partially (i.e. that must still complete final assessments for the University to make a final evaluation on their admission). These could be applicants who —               <ol style="list-style-type: none"> <li>a. are in the process of improving their school-leaving results; or</li> <li>b. are currently enrolled at another higher education institution and still have modules to complete before a final decision can be taken about their admission; or</li> <li>c. have completed their school-leaving certificate more than five years ago.</li> </ol> </li> </ol> <p>Waitlisted applicants will be reconsidered depending on the relevant faculty's selection processes.</p>
Waitlist (postgraduate)	<p>A status awarded to applicants who —</p> <ol style="list-style-type: none"> <li>1. meet the programme's admission requirements, but cannot be offered a place immediately due to limited programme places; or</li> </ol>

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	<ol style="list-style-type: none"> <li>2. meet the programme's admission requirements partially (i.e., must still complete final assessments and/or modules before SU can make a final evaluation on their admission; or</li> <li>3. have been identified for possible consideration via Recognition of Prior Learning (RPL).</li> </ol> <p>Waitlisted applicants will be reconsidered depending on the relevant faculty's selection processes.</p>